

SEYMOUR COMMUNITY HIGH SCHOOL

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Seymour, Wisconsin 54165

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RECRUITER VISITATION POLICY AND GUIDELINES

Armed services and college recruiters will continue to be allowed to meet with students at Seymour High School on a monthly basis. The following guidelines should be observed.

1. Recruiters must call to **set up an** appointment for a visit. (833-2306 ext 430) You should call at least **5** or 6 days in advance. This allows us time to get the date of the visit in the announcements and a chance for students to sign up.
2. Upon entering the building, recruiters must check in with the counseling office.
3. Recruiters may meet twice with each interested student. All other meetings should occur outside the school building and the school day.
4. Recruiters should limit their contacts to Junior and Senior students, at a time and location pre-arranged by the counseling office. Students will not be permitted to leave the building. Our school policy is closed campus all day.
5. Visits will be limited to no longer than one fifty minute class period.
6. Only students who sign up in advance for a recruiter visit may see the recruiter. Business should continue to be conducted in a quiet professional manner reflecting the educational setting of a high school.
7. Recruiters are asked to give at least 24 hours notice if unable to keep an appointment.
8. Recruiters will be provided with demographic information upon request.

Exceptions to this policy may be considered on an individual basis after consulting with the counselors or administration.